

Borough of Rosslyn Farms

January 10, 2011

Regular Meeting

The regular meeting of Council was called to order by Pres. Kathleen Green on Monday, January 10, 2011 at 7:30 PM at the Rosslyn Farms Community Center. The following members of Council were in attendance: D. Robb, S. Prevoznak, R. Bowen, G. Bell, S. George, and P. McNamara. Also present were Mayor Stover, Solicitor Molinaro and Sec./Treas. Maccarone.

Minutes:

Council reviewed and approved the minutes of the December 13, 2010 regular meeting of Council. Bowen/Prevoznak, unanimous.

Council reviewed and approved the minutes of the December 20, 2010 regular meeting of Council. Bowen/Robb, unanimous.

Bills:

A motion was made and seconded to approve bills in December and to date in January as presented. Bowen/Bell, unanimous.

OPPORTUNITY FOR CITIZENS TO BE HEARD: President Green recognized Greg Wichelns of 415 Kings Hwy. Mr. Wichelns questioned Council about the status of the real estate valuation program that was mandated for Allegheny County. There was a general discussion that during the last County wide re-assessment, the tax impact could not increase more than 5% in the aggregate. President Green commented that the current tax revenue collected is approximately \$46,000 per mill. Mr. Wichelns said he was not able to attend the last Carlynton School Board meeting.

Mayor's Report: Mayor Stover announced that Scott Kercher was sworn in as Police Sergeant on December 31, 2010. He also gave Council an annual summary of the Police Report. He stressed to all residents of Rosslyn Farms to always lock doors and cars to help discourage crime in the Borough

Report of Borough Council Committees:

FINANCIAL REPORT: Councilperson McNamara gave the monthly financial report. He also informed Council that the Act 32 target date for full implementation is January 1, 2012. He will help with the transition of information from Edward Adams to the new tax collection system.

Councilperson McNamara also discussed the need to update our Borough web site to include updated minutes. Sec/Treas Maccarone will provide the electronic copies. Councilperson Bowen will also provide the 2011 Rubbish and Recycling schedule.

ROADS/SEWERS: Councilperson Prevoznak gave a summary of activities of the Road Department.

Leaf pick up is mostly caught up

Borough truck's hydraulic system needed repair.

Council needs to plan for truck replacement. Secretary Maccarone will review purchasing procedures through SHACOG.

The Borough crew dug in search of manholes on the Fernandez property without success. It will require more extensive excavation to locate the manholes. Councilperson Prevoznak would like the owner of the property (Fernandez) to pay for the raising of the manholes and the Borough will supply the labor. This may require a temporary easement. Solicitor Molinaro advised that we need more documents from Gateway Engineers to document construction and grading permits that were issued for this property. Susan Prevoznak offered to discuss access and excavation with the Fernandez family. Mayor Stover asked if we should consider laying a new storm sewer that would be constructed in the Borough right of way.

David Robb reported that the televising of our sewer lines (CCTV) has been completed. All level 5 repairs have been completed. GIS mapping of our sewer system is being reviewed. Tennis Court reconstruction project will be completed in the spring.

Susan Prevoznak informed Council that Tim Griffin of 109 Puritan Road is an arborist and has been working in the park to help clean up trees on a voluntary basis.

President Green commented that a multi municipal agreement is still needed to address common sewer issues existing between Carnegie and Rosslyn Farms. Mayor Stover offered to discuss this with Carnegie Council and let them know we are ready to proceed.

Susan Prevoznak informed Council that she had demo'd a robotic camera marketed by Red Zone Robotics for sewer work and it is slick. It is very efficient and may be less costly to the Borough due to time savings. Mayor Stover commented that Crafton Borough has their own camera.

PARKS: Gerry Bell informed Council that the swimming pool will probably need recoated next year and Charlie Smith is requesting estimates.

COG - Steve George gave a report on COG activities. Police Chiefs from Char West COG municipalities are discussing shared training activities to address police emergencies. They are also considering including the SHACOG municipalities in this program. He also reminded Council that the COG meeting next week will be sponsored by Rosslyn Farms. He asked for pre-approval of expenditures for the dinner. The meeting will be held at 7:15 with scheduled speaker Jane Orie.

A motion was made and seconded to approve expenditures of up to \$600 for costs related to the hosting of the meeting and dinner. George/McNamara., unanimous.

WASTE MANAGEMENT: Roy Bowen advised Council that cardboard will not be accepted for recycling unless it is cut to a size of 2 ½' by 2 ½' and bundled.

TENNIS COURTS: David Robb reviewed the financing of the Tennis Court Project grants. DCNR has approved the maximum grant of \$73,000. The funds yet to be received are \$32,250 which is already approved and waiting processing, and a final payment of \$4,000 to be paid at the completion of the project.

Misc: Gerry Bell was asked to chair a committee to review provisions for a drilling ordinance.

PRESIDENT'S REPORT: President Green presented her annual 'To Do' list to Council. S/A list. She thanked all Council Members for their good work during 2010.

Business Before Council

A motion was made and seconded to pre-approve a list of re-occurring expenditures as presented by Secretary/Treasurer Maccarone. S/A list. Bowen/McNamara, unanimous.

Solicitor Molinaro presented the revised Memo of Understanding requested by Carlynton School District with regard to police cooperation and action of the police departments within the school district. He advised that they had made most of suggestions he requested and that the agreement is now acceptable.

A motion was made and seconded to authorize execution of the Carlynton Memorandum of Understanding. McNamara/Bowen, unanimous.

A motion was made and seconded to make the following appointments:

Planning Commission	4 yr Term	Tim Harman
Zoning Hearing Board	3 yr Term	Rob Schrippa
Zoning Hearing Board	3 yr Term	Andrew Reilly (altern)
Appeals Board	3 yr Term	David Patterson

Bowen/McNamara, unanimous.

A motion was made and seconded to authorize the update of our Codification with all changes through December 31, 2010. Bowen/McNamara, unanimous.

President Green advised Council that the Palladian Windows have been removed from the Community Center repainting project and that they will be considered as a separate project. Solicitor Molinaro advised that since the bid package for the painting did not

include prevailing wages, the project would have to be rebid if the lowest bidder exceeded \$25,000.

A motion was made and seconded to authorize the advertising for the exterior painting of the Community Center. Bowen/George, unanimous.

A motion was made and seconded to authorize the execution of an agreement of services to be provided by Glance and Associates for the Palladian Window project in the Community Center. Bowen/Robb, unanimous.

Solicitor Molinaro informed Council that the draft of a drilling ordinance is still be reviewed.


A motion was made and seconded to engage Hosack, Specht, Muetzel and Wood for the 2010 Borough audit. McNamara/Bowen.

Council temporarily adjourned to Executive Session to discuss personnel issues.

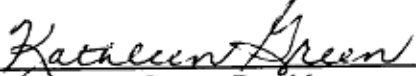
The regular meeting of Council was reconvened.

A motion was made and seconded to adjourn. Bowen/Bell, unanimous

Submitted by Secretary-Treasurer Maccarone



Samuel A. Maccarone, Sec/Treas



Kathleen Green, President