

Borough of Rosslyn Farms

February 14, 2011

Regular Meeting

The regular meeting of Council was called to order by Pres. Kathleen Green on Monday, February 14, 2011 at 7:30 PM at the Rosslyn Farms Community Center. The following members of Council were in attendance: D. Robb, S. Prevoznak, R. Bowen, G. Bell, and S. George. Also present were Mayor Stover, Solicitor Molinaro and Sec./Treas. Maccarone.

Minutes

Council reviewed and approved the minutes of the January 10 regular meeting of Council with corrections. Bowen/Robb, unanimous.

Page 2, Paragraph 5, change name of Red Stone Robotics to 'Red Zone Robotics'

Page 2, Paragraph 6, change recoated *this* year to 'recoated *next* year

Page 3, Paragraph 2, change heading *Community Center* to *Waste Management*

Council reviewed and approved the minutes of the January 24, 2011 meeting of Council. Bowen/Robb, unanimous.

Bills

A motion was made and seconded to approve bills in January and to date in February as presented with two additions: \$150 for Community Center cleaning and \$1,189.61 to Combustion Services for Boiler repairs. Bell/Robb, unanimous.

OPPORTUNITY FOR CITIZENS TO BE HEARD - President Green recognized Greg Wichelns of 415 Kings Hwy. Mr. Wichelns asked Council about a neighbor's concern that he was being singled out by the Borough for having a boat parked in his driveway for a short period of time while he was performing annual maintenance. The Borough asked him to remove it. President Green responded that our ordinance allows for a period of 48 hours after which a boat must be removed.

Mr. Wichelns also asked Council about a parcel of land that forms a triangle at one corner of his property with frontage on Rosslyn Rd and Kings Hwy. He wondered if there was an easement. He said he investigated and that the property is owned by him. Solicitor Molinaro suggested he check his deed which will show any easements and property delineation.

Mr. Wichelns also commented on the School Board meeting. He felt their decision making process was backwards due to the fact that the information gathering process was not complete. He believes that the project is a financial high risk and that the benefits seem minor in comparison to the cost of the investment. He believes that the construction is bad timing with proposed State cuts in education.

Mayor's Report - No report.

Report of Borough Council Committees

FINANCIAL REPORT - Secretary/Treasurer gave the monthly financial report.

ROADS/SEWERS - Councilperson Prevoznak reported that Charlie Smith met with Gateway Engineers to make corrections to the mapping of manholes and sewers. David Robb reported that Gateway is finalizing the flow calculations. He also reported that he attended the 3 Rivers Wet Weather meeting which presented a review of the requirements of the Consent Order obligations. Also included was a reminder of Municipal commitments in the future costs of development of Alcosan's system.

Susan Prevoznak commented that Crafton is pushing hard for a sewage storage facility potentially to be located by the ball fields below Thornburg near Chartiers Creek. It is time that we reinitiate our efforts to meet with neighboring communities to move forward with the necessary multi-municipal agreement that addresses the issues of sharing sewer lines.

Mayor Stover suggested contacting Carnegie Police Chief Harbin who will be assuming the responsibilities of Borough Manager.

PARKS - Councilperson Bell reported on a Pool Commission meeting to begin preparing for the opening and operation of the Borough Pool. Roy Bowen suggested an item in the March *Last Word* advertising for lifeguards to be interviewed in April.

COG - Steve George attended a breakfast meeting attended by State officials discussing the lack of funds in the State budget which may limit funds to local municipalities. They also addressed the economic benefit of Marcellus Shale drilling in the creation of new jobs. Speaker Kotik suggested that COGs should become more involved in the road construction projects within its member municipalities. They may be able to help with impact fees and the control of other costs of these projects.

COMMUNITY CENTER - Roy Bowen reported that eight contractors attended the mandatory pre-bid meeting for the painting of the Community Center. He thought the meeting went well and that 2 or 3 of those in attendance were very interested in bidding. Kathy Green advised that Charlie and Brad were working to remodel the Second Helping Shop ceiling. President Green also passed out the annual Community Center financial

report highlighting profits for the yoga classes and the Alumni donations from last year's reunion fund raisers.

TENNIS COURTS - Councilperson Robb advised that the tennis courts renovations will not be completed until the spring. David also began the discussion of fees to be charged to residents, non-residents and organizations, including Carlynton School District, should they wish to request use of our facilities. He also presented the possibility of having a third party such as the Western Area YMCA conduct lessons for community residents and others at our facilities. The YWCA would advertise, register, and charge a fee which would not come to the Borough. We would establish rules to control use of facility and hopefully create interest in tennis and the use of our courts by community residents. He will follow up and report in March.

WASTE MANAGEMENT - Councilperson Bowen reported on community complaints he received about our rubbish pick-up. He thought that the problems are exacerbated due to different drivers used often that don't know the routes or back yard pick up responsibilities. He suggested that we might want change our bid specs to require trucks to have two (2) employees for pick up. He confirmed that we receive calls about problems every week or two. Solicitor Molinaro pointed out that we have penalty language in our contract and that we should document problems and request reduction of costs as called for in the agreement. Roy Bowen suggested we consider strengthening the penalty language in the next contract.

PRESIDENT'S REPORT - President Green advised Council that she and Councilperson Bowen are in their last year serving on Council. She would like Council to prioritize goals to try and complete as much as possible before the end of the year.

Councilperson Bowen would like to update and redo the Employee Personnel Manual.

President Green would like us to complete an inter-municipal agreement with Carnegie dealing with the sharing of sewer lines. Solicitor Molinaro pointed out that the City of Pittsburgh has spearheaded an effort called Connect Pittsburgh which has a goal to promote agreements with all Municipalities bordering the city.

Secretary Maccarone is to contact Carnegie to begin discussions of a meeting for a multi-municipality agreement on the sewers.

Councilperson Prevoznak would like us to move forward on the Borough truck replacement by obtaining bids for a new truck.

Councilperson Bowen would like us to consider an ordinance that would help to tighten our code enforcement. President Green asked where are we going with code enforcement? We have discussed the International Maintenance Code and the fact that BIUI seems not interested in providing us with reliable services.

Pension Plans – Solicitor Molinaro advised that we should discuss legal issues at executive session.

Ordinances – review of existing and possible new needed.

Business Before Council

Secretary/Treasurer Maccarone advised Council that the final 2009 Annual Municipal Audit had been completed and circulated to Council. Three issues were addressed dealing with internal controls (2) and depreciation. He also pointed out that some of the issues with internal controls had already been addressed in late 2009 and early 2010. However, some issues with control and reporting of daily cash receipts at the pool and community center would need to be addressed. He will discuss depreciation issues with the Auditors.

Council deferred on the County's request for a signed resolution to place a moratorium on the revaluation of county property until next meeting after everyone has had a chance to read and understand the proposed resolution.

Mayor Stover questioned the cost of \$500 requested by the COG for participation in a multi-municipal police training effort for terrorist type crimes in the area. We have not been given any policy or procedures on how this will work and suggests that we not send payment until more information is available. Council agreed.

Uniform Policy- a general review for the guidelines of our uniform and non-uniform allowance policies will be discussed at the next meeting.

Part time police application – when considering additional part time police hiring, all applicants should be required to complete the approved employment application that can and should be used for all applicants of Borough job openings.

Councilman Robb explained to Council that the reason for his composition of a letter to the administration and school board members of Carlynton School District on behalf of Borough Council was due to the reluctance of the Board to delay their decision until all of the facts were presented about a fair comparison and proposal to renovate the existing schools.

Councilperson Prevoznak commented that although she did not previously think it appropriate that Council take a stand on this issue, she now believes that the School Board is divided because the issues are not clear and she now feels it is necessary to take a position.

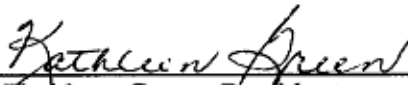
A motion was made and seconded to send the letter as composed by David Robb and presented to Council to the Superintendent and members of the school board of Carlynton School District, as well as the Signal Item and Post-Gazette. Bowen/Bell, unanimous. Councilperson McNamara participated in the discussion and vote by speaker phone and was able to hear the entire conversation and participated in the vote.

A motion was made and seconded to adjourn. Bowen/Bell, unanimous

Submitted by Secretary-Treasurer Maccarone



Samuel A. Maccarone, Sec/Treas



Kathleen Green, President