

Borough of Rosslyn Farms

March 14, 2011

Regular Meeting

The regular meeting of Council was called to order by President Kathleen Green on Monday, March 14, 2011 at 7:30 PM at the Rosslyn Farms Community Center. The following members of Council were in attendance: D. Robb, S. Prevoznak, R. Bowen, G. Bell, S. George, and P. McNamara. Also present were Mayor Stover, Solicitor Molinaro and Sec./Treas. Maccarone.

Minutes

Council reviewed and approved the minutes of the February 14 regular meeting of Council with corrections. Bowen/McNamara, unanimous.

Page 2, Paragraph 7, change name of *Harman* to '*Harbin*'

Page 4, Paragraph 9, Line 1, add, 'she did not think' to 'she did not *previously* think'.

Page 4, Paragraph 9, Line 2, add, 'believes that the Board' to 'believes that the *School* Board'.

Council reviewed and approved the minutes of the February 28, 2011 meeting of Council. Bowen/Bell, unanimous.

Bills

A motion was made and seconded to approve bills in February and to date in March as presented with with the exception of check #14061 to Randall Roades, Esq. Bowen/McNamara, unanimous.

OPPORTUNITY FOR CITIZENS TO BE HEARD - None

Mayor's Report - No report.

Report of Borough Council Committees

FINANCIAL REPORT - Councilperson P. McNamara gave the monthly financial report. He also advised that there was nothing new to report on Act 32 on the Southwest District Tax Committee.

ROADS/SEWERS - Councilperson Prevoznak reported that Charlie Smith continues to work on the improvements for the Community Center Second Helping Shop and will be picking up leaves left over from late fall and winter.

She also reported that she and Councilperson Robb will be reviewing the Rosslyn Farms O & M Plan in order to commence implementation.

She also made Council aware that she is recommending that at least one representative from our Roads Department attend a training session being offered on "closed space training".

PARKS - Councilperson Bell reported that the Pool Commission will keep the same fee schedule as in 2010. The soccer field has been reserved by 4 to 5 groups for activities.

COG - Steve George reported that at the CharWest COG meeting, it was recommended that members top off road salt supplies under our current contract. He also reported that a magistrate from the airport area is alerting that crimes of prostitution, illegal drugs, and thefts have been a problem in areas in and around the Airport Area. South Fayette Twp is dealing with some heated issues about Marcellus Shale Drilling.

COMMUNITY CENTER - Roy Bowen reported that teenagers have been creating snow ramps for skiing at the Community Center and have been advised by Officer Scott Kercher that it is not permitted. President Kathleen Green advised Council that the Community Center Committee would like to consider a new locking system for entry doors. The system being considered would include a new keyed locking system which would have 15 new, non duplicating keys that would be issued to appropriate individuals who would be registered on a distribution roster. The system would cost approximately \$350 including 15 keys. Additional keys can be purchased as needed.

A motion was made and seconded to authorize the Community Center Committee to purchase the new locking system at the approximate cost of \$350. Bowen/Prevoznak, unanimous.

TENNIS COURTS - Councilperson Robb advised that he and Gateway Engineers will be reviewing the punch list of items for completion of the Tennis Court Renovation Project. The railing has been installed.

OTHER COMMITTEE REPORTS - Councilperson George announced that he has been working on Property Maintenance policies. It will be necessary to draft an ordinance to include issues that may or should be included and what role Government should play in structuring and enforcing the provisions.

PRESIDENT'S REPORT - President Green announced that annual Redd-Up day will be scheduled in the Borough on March 30, 2011. If anyone has noticed projects around the Borough that they believe should be included, please leave a message with Charlie Smith.

Business Before Council

Community Center Exterior Painting Project Awarding of Bid - President Green has talked with painting contractor Dogrell Painting about their bid to paint the Community Center exterior. Their bid was the low bid of two received. After her review of the bid, she recommended Council accept the bid with a provision that the contractor provide his recommendations for the completion of the alternate bid #1, providing for a second coat, before he commences.

A motion was made and seconded to accept the low bid of Doggrell Painting for the painting of the Community Center as advertised at a cost of \$5,700 for the base bid, \$2,800 for Alternate Bid #1 for a total bid of \$8,500. Bowen/Bell, unanimous.

Secretary/Treasurer Maccarone was asked to issue to Doggrell Painting a Notice of Award pursuant to the bid specification advertised and the signing of the Contract. The Notice of Award should also include a notice to the Contractor to provide information of his tests and recommendations for areas requiring a second coat including his estimated costs prior to commencing this phase of the bid.

Ordering of New Borough Truck - Councilperson Prevoznak reviewed with Council information she received from the COSTARS state bidding process for a replacement truck that is needed for the Road Department. The cost for a replacement Ford F550 truck, equipped for our use, would cost approximately \$63,012.80. Council P. McNamara advised that the Borough could finance the cost of this truck for approximately \$15,000 per year using recently received interest rates available.

A motion was made and seconded to authorize Secretary/Treasurer Maccarone to order a 2011 Ford Super Duty F550 DRW as equipped on the proposal at a cost of \$63,012.80 through Hondru Fleet – Hondru Ford, a COSTARS authorized agent. McNamara/Bowen, unanimous.

Tennis Court Fees/Lessons - Councilperson Robb advised Council that he will have a recommendation for tennis court fees to present at the next meeting.

Uniform Policy for Employees - Councilperson Bowen presented a Uniform Policy Draft for approval by Council. After discussion, a number of amendments were discussed to the policy.

A motion was made and seconded to approve the Uniform Policy Draft “as amended” as the official Uniform Policy adopted on March 14, 2011. Bowen/Prevoznak, unanimous.

Councilperson Bowen asked Solicitor Molinaro if the Personnel Manual is adopted by Ordinance. Solicitor Molinaro responded that it can be.

Ordinance to Regulate Portable Storage Units - Discussion – President Green advised that the revised draft ordinance presented by Solicitor Molinaro regulating portable storage units within the Borough should be discussed before sending to the Planning Commission who would be required to advertise at a public meeting to receive public comments. The Planning Commission is acting in an advisory capacity to Borough Council. Council commenced a general discussion of the content of the Draft Ordinance.

Allegheny County Resolution 6136-11 re Statewide Property Tax Moratorium – A number of Council Members commented or questioned the Resolution before considering piggy backing with Allegheny County.

Councilperson Prevoznak felt the timing was not appropriate. Councilperson Bowen believed that the County is trying a delaying action. Councilperson George did not see any downside in agreeing to the resolution. The Mayor would like to see the law be applied state wide and not just Allegheny County. Councilperson Bell stated that there is an error since it also includes Washington County. Councilperson Robb asked why the action was taken that requires new property values. Solicitor Molinaro reviewed some of the history of the issues and how 2002 values were set as a base year for property assessments and that the Courts ruled this unfair.

A motion was made and seconded to adopt a resolution as requested by Allegheny County supporting their resolution #6136-11, George/Bowen, two yea and five nay. The motion was defeated.

Agreement with Carlynton SD re Educational and Government Channel – Solicitor Molinaro explained the request by Carlynton requesting Rosslyn Farms approval of the channel within the municipalities of Carlynton SD. The school district would pay for the costs of the channel. RF Borough could use the channel at no costs for announcements, etc. If we want to produce an event like televised Council meetings, we would be responsible for the costs of production. Councilperson George said that the agreement should include the payment of any legal fees should be the responsibility of Carlynton SD. Solicitor Molinaro suggested that we could contact Dave Montz, manager of Greentree Borough, for additional information. Greentree has operated a channel for a number of years.


Executive Session - Council adjourned into Executive Session to discuss legal and personnel issues dealing with the Borough Pension Plans.

The regular meeting of Council was reconvened.

A motion was made and seconded authorizing Solicitor Molinaro to engage Attorney Joe Rudolph to review the Borough's Uniform and Non Uniform Pension Plans to examine the Borough's right to amend the plans for the purpose of changing the stated contribution formulas at a estimated cost of \$240 per hour. George/Bowen, unanimous.

A motion was made and seconded to adjourn. Bowen/Bell, unanimous

Submitted by Secretary-Treasurer Maccarone



Samuel A. Maccarone, Sec/Treas



Kathleen Green, President