

BOROUGH OF ROSSLYN FARMS

March 22th, 2010

Regular Meeting

The regular meeting of Council was called to order by Pres. Kathleen Green on Monday, March 22, 2010 at 7:30 PM at the Rosslyn Farms Community Center with the following members of Council in attendance: D. Robb, R. Bowen, S. Prevoznak, G. Bell, P. McNamara and S. George. Also present were Mayor Stover, Solicitor Molinaro and Secretary-Treasurer Maccarone.

President Green welcomed representatives of Gateway Engineers, Rick Minsterman, and Bryan Flaugh, who asked to address Council about engineering issues affecting our Borough.

Rick Minsterman commenced by thanking our Borough for 54 years of service provided by Gateway engineers. He passed around 2010 survey forms to all members of Council and asked that they complete an evaluation of services provided by Gateway Engineers. He asked secretary-treasurer Maccarone to collect mail them back to him as soon as possible. He then provided Council with a summary of projects over the last few years. This included:

- Sewers update under the Consent Order requirements.
- A Draft O & M plan due March 31.
- Feasibility due by June 2010.
- CCTV-86% complete.
- 2007 Paving Program.
- 2009 review of engineering fees

Rick Minsterman proceeded to explain the requirements of the feasibility program. He described it as a study of flows and characteristics to identify capacity deficiencies and overflows in year one, two, five, and 10 year storm events. The impact of the feasibility studies would be to address needed inter-municipal agreements, as well as increased ALCOSAN fees, and a regional approach for problem solving.

Gateway distributed a number of handouts to help Council members follow his presentation. He then proceeded to review the draft Operation and Maintenance plan.

Other projects discussed were the Terrace and Rosslyn Road storm sewer project and the tennis court rehabilitation project.

His budget for the feasibility study was \$8500.

He introduced Bryan Flaugh as Project Coordinator, who would be assisted, as needed, by himself and Dan Dieseroth. Bryan said that he would like to address Council at least quarterly to update any projects in progress.

A motion was made and seconded to authorize Gateway engineers to move ahead with the feasibility study at an estimated cost of \$8500. Robb/McNamara, unanimous.

Bryan Flaugh updated Council on the Terrace and Rosslyn Road storm and sanitary sewer project. A pre-construction meeting to initiate mobilization and to start work will be held this week. The excavation will commence next week. Letters will be sent to affected residents. Traffic control will be in place in provided by the contractor.

Roy Bowen questioned an interpretation of Gateway Engineers inspection time during the construction for the tennis court handicap ramp improvements. Gateway will review this and clarify as soon as possible.

Councilperson Prevoznak recommended the acceptance of the revised Gateway Operations and Maintenance plan for submission to the Allegheny County Health Department.

A motion was made and seconded to adopt the Operations and Maintenance plan as corrected by Gateway Engineers and to submit a copy of this plan to Allegheny County Health Department. Robb/Prevoznak, unanimous.

A motion was made and seconded to approve Gateway Engineers proposal for construction administration and inspection of the tennis court improvement project at a cost of \$3300. Robb/Bowen, unanimous.

Councilperson George asked of potential liability from water runoff as a result of the tennis court improvements. Solicitor Molinaro reminded Council that we have a hold harmless contract with the contractor.

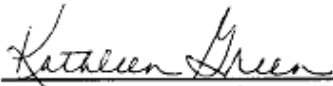
A motion was made and seconded to approve payment of an invoice for \$1200 to be paid to the Community Center yoga instructor. Bowen/Robb, unanimous.

Councilperson Bowen discussed the normal process for putting out trash containers and collecting the same for rubbish pickup. He believed that there was a requirement in our ordinance stipulating the amount of time that rubbish containers could be left out for or after the date of collection.


A motion was made and seconded to authorize the administration and inspection by Gateway Engineers of the Terrace Road/Rosslyn Road sewer project as budgeted by Gateway of up to \$3000 to be reviewed at the April meeting. Prevoznak/Robb, unanimous.

A motion was made and seconded to adjourn. Bowen/Prevoznak, unanimous.

Submitted by Secretary/Treasurer Maccarone.



Kathleen Green - Council President



Samuel A. Maccarone - Borough Sec./Treas.