

## **Borough of Rosslyn Farms**

**April 12, 2010**

**Regular Meeting**

The regular meeting of Council was called to order by Pres. Kathleen Green on Monday, April 12, 2010 at 7:30 PM at the Rosslyn Farms Community Center with the following members of Council in attendance: D. Robb; R. Bowen; S. Prevoznak; G. Bell; P. McNamara and S. George. Also present was Solicitor Molinaro.

### **Minutes:**

Council reviewed and approved the minutes of the March 8, 2010 and March 22, 2010 regular meetings of Council. Bowen/Bell, unanimous.

### **Bills:**

Councilperson Steve George requested clarification on the two separate rental car invoices, one from Woltz & Wind Ford and the other from Enterprise. Councilperson Roy Bowen asked for a balance on the road fund. Councilperson Pat McNamara responded that he will work with Secretary/Treasurer Maccarone's office to provide a trial balance after the tax season has concluded.

A motion was made and seconded to approve the bills in April and to date in May McNamara/Bowen, unanimous.

A motion was made and seconded to approve the Gateway Engineers bills previously held in the amount of \$6,677.90 Robb/Prevoznak), unanimous.

### **Opportunity for citizens to be heard:**

At a November 17<sup>th</sup> meeting it was identified that a full DEP component planning module would be required for the sewer force main contemplated by Martin O'Toole, and this is now complete. Martin O'Toole has the completed planning module and other necessary data required to date. This information was delivered to Solicitor Molinaro. Martin O'Toole was told that no further documentation was needed until the developer's agreement is prepared.

Alcosan confirmed verbally that sufficient capacity was available within the Arch Street connector for the 3 homes considering connection through this force main.

A motion was made and seconded approving Solicitor Molinaro's preparation of a developer's agreement for the Martin O'Toole, Club Road Sewer Project. Robb/Bowen, unanimous.

## **Mayor's Report:**

Roy Bowen gave the Mayor's report. He stated that the police car was in a minor accident and is being repaired.

The Mayor is concerned that our proposed logo is very similar to the Greentree Borough.

## **Report of Council Committee Members:**

**Financial Report** - Councilperson Pat McNamara gave the financial report.



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He reported that there had been a size limitation with regard to attachments sent into the website which had prevented copies of the *Last Word* from being placed on the website. This has been resolved and copies of the *Last Word* have been placed on the site.

**Roads and Sewers** - Councilperson Susan Prevoznak reported that Charlie Smith is seeking additional estimates from tree trimming companies to assist with the clean up of trees and downed branches in the parks. Thus far we have spent approximately \$2,500 on tree removal and have \$5,000 in the budget. Things have become quite busy with home owners clearing their own lots as well. Councilperson Roy Bowen raised the issue of the tree on Alden Road currently touching the power line and the need for this situation to be addressed by Duquesne Light.

**Parks and Recreation** - The Swimming Pool Commission has recommended new rates for the 2010 season. A motion was made and seconded to approve the 2010 swimming



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pool rates as proposed. Bowen/Prevoznak, unanimous.

**COG Report** - Councilperson Steve George reported that the COG Golf outing is coming up and they are seeking sponsors for holes. The outing will be held at the Fort Cherry Golf Club on June 21, 2010.

He also stated that the COG recommends topping off road salt if we have any further room in our allocation.

**Tennis Courts** - Councilperson David Robb reported that the contractor for the Tennis Court project is expected to begin work in the next couple of weeks and is planning to be done with most site work, apart from the final surface, prior to the end of June. Councilperson Prevoznak asked if the site work could be all cleaned up by the 4<sup>th</sup> of July.

**Other Committee Reports** - Councilperson Bowen reported that Allied Waste indicated that residents interested in increasing the size of their recycling containers should not

exceed twice the size of our current containers. It would be better to just get additional recycling containers the same size as currently used by the Borough. Solicitor Molinaro reminded residents that weight restrictions in our Borough Code should not be exceeded.

**President's Report:**

President Green reported on the feasibility study in the Carlynton School District for the conditions and potential solutions to facilities. She encouraged interested citizens to attend the informational meetings.

**Business before Council:**

President Green welcomed Bryan Flaugh from Gateway Engineers who delivered the following report as well as issued a written summary of activity for the relevant Terrace Road Sewer Project.

The Rosslyn Road / Terrace Road project is proceeding. There is a change order request due to the soil conditions found. The proposed solution is to encase approximately 110 LF of the sanitary sewer line in concrete. This is less of a concern with the storm sewer line as it is corrugated pipe. The contractor is seeking \$4,400 dollars in additional costs for concrete encasement and ductile iron. The ductile iron will provide additional protection against shear in 20 LF of sanitary sewer near the rock ledge toward the lower manhole.

A motion was made and seconded to accept the change order in the amount of \$4,400. Bowen/Prevoznak, unanimous.

The contractor is also concerned about the proposed top sanitary sewer manhole requiring additional support for the roadway. The Contractor is considering the installation of gabion baskets along the edge of the road to provide additional support to the roadway.

The Contractor is concerned that there is very little top soil available on site. The specification had planned for erosion control mats to help promote vegetation growth; however some top soil is required for these mats to work properly. Since the site has very little top soil available, the Borough may need to purchase additional top soil for site restoration.

A motion was made and seconded to authorize a progress payment for the Rosslyn Road / Terrace Road project in the amount of \$32,670 to Tito Pollice Company. Bowen/Bell, unanimous.

The Tennis Court contractor would like to begin construction on the resurfacing / ADA project in the next two weeks. Gateway is scheduling a pre-construction meeting.

Comments or approval back from Allegheny County Health Department on the O&M plan is expected in three months.

Robinson Pipe Cleaning is going to commence the remaining CCTV on April 14, 2010.

Gateway has submitted an Administration & Inspection Proposal (Terrace Sewers) for - \$4,500. Council had previously approved \$3,000 as estimated cost. A motion was made and seconded to authorize an additional \$1,500 for Gateway Engineers to complete contract inspection services. This would be completed on a time and material basis. This \$1,500 is in addition to the \$3,000 approved at the March 22, 2010 meeting. Prevoznak/Bowen, unanimous

### **Community Center:**

The Community Center Commission has settled in on a recommended product to be used for the exterior painting project. This information will be passed along to Solicitor Molinaro for preparation of the bid documents.

This includes items such as:

- Power washing of all exterior surfaces
- Mildew removal
- Paint will essentially be the same color scheme
- Since paint product used 20 years ago was previously effective. The plan is once again to use a good quality latex paint with a primer specifically for concrete.

The Commission anticipates seeking approval to go out to bid in May. It is unlikely that the project could be completed prior to the Rosslyn Farms School Reunion on July 4<sup>th</sup>.

A motion was made and seconded to authorize Solicitor Molinaro to prepare the Community Center painting project bid documents as well as the Borough Secretary to advertise the bid. Prevoznak/George, unanimous.

After discussion of a summary of options prepared by Councilperson Steve George, council chose not to proceed with an extended warranty for the police car.

Solicitor Molinaro indicated that where outside groups are planning to use Borough facilities, we expect to see insurance certificates providing no less than \$1,000,000 / occurrence liability limits. A recent group submitted \$250,000 / occurrence. Solicitor Molinaro believes that \$250,000 is inadequate. Also the Borough should be listed as an additional insured. The Borough Secretary should inquire with the Borough's broker to determine how expensive such a requirement would be for the entities.

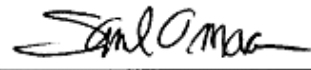
It was suggested that the Community Club assess its liability limits and status of the Borough being listed as an additional insured. It is anticipated to formalize this requirement at the May Council Meeting. There was a consensus to make this requirement effective at the conclusion of the spring athletic season.

A motion was made and seconded to adopt the presented logo as the official Borough of Rosslyn Farms logo. Robb/Bowen, unanimous.

There being no further business, a motion was made and seconded to adjourn the meeting. Bowen/Prevoznak, unanimous.

Submitted by Acting Secretary/Councilperson David Robb.

  
Kathleen Green - Council President

  
Samuel A. Maccarone - Borough Sec./Treas.