

Borough of Rosslyn Farms

July 11, 2011

Regular Meeting

The regular meeting of Council was called to order by President Kathleen Green on Monday, July 11, 2011 at the Rosslyn Farms Community Center. The following members of Council were in attendance: R. Bowen; S. Prevoznak; G. Bell; and S. George. Also present were Mayor Stover, Solicitor Molinaro and Secretary/Treasurer Maccarone.

Minutes: Council reviewed and approved the minutes of the June 13, 2011 meeting of council with corrections. (see corrected minutes). Bowen/Bell, unanimous.

Bills: Councilperson George questioned the animal control bill for \$125. Mayor Stover said that it was for the collection of a dead cat. The Borough contracts for all animal control.

A motion was made and seconded to approve the bills in June and to date in July. Prevoznak/George, unanimous.

Opening of Public Hearing: President Green announced that at this time a public hearing would be opened to hear comments or questions from anyone about the advertised ordinance #372 regulating the location and use of portable storage units. No questions or comments were made.

Opportunity for Citizens to be Heard: None

Mayor's Report: The Mayor announced that he had sworn-in new part time police officer James Pasqualino on June 21, 2011.

Report of Borough Council Committees:

ROADS/SEWERS – Councilperson Prevoznak gave Council a review of the drainage problems encountered on Revere Road. The gully began to fill up with water indicating that the storm sewer might be clogged. Over the years, the Street Department cleaned out what could be accessed but it continued to fill with water. A year ago we discussed videoing the sewer line. When the Fernandez house was built, they graded and filled the gully. We were not sure where the manholes were put. We discussed at Council trying to come in the line at the down stream end. We then began discussions with the Fernandez's for an agreement to access their property to locate and camera the lines. An agreement was reached the last week in June and we located the manholes. The camera video was completed from the three manholes. Bryan of Gateway Engineers has videos and the Fernandez's and their attorney were invited to the July Council meeting to view the video showing the blockage. They chose not to attend the meeting. At the July

meeting, Bryan Flaugh showed the videos to Council at the public meeting showing the line downstream to the blockage. Council had a general discussion of the sewer line and the blockage.

Solicitor Molinaro will call Bryan Flaugh to see if he has any additional questions.

Councilperson Prevoznak also reviewed the meeting with Allegheny County regarding the O & M Plan and we passed the requirements with flying colors.

FINANCIAL REPORT - In the absence of Councilperson McNamara, Secretary/Treasurer gave the financial report.

Councilperson Prevoznak reported that the new borough truck delivery was delayed and that we will be receiving a 2012 model at the same price of the 2011 model we previously ordered to be delivered at the beginning of August. It will take an additional 6 to 8 weeks to install all of the accessories.

Mayor Stover asked what the yellow ribbon was attached to the dead tree near the Community that needs removed. It was explained that the contractor trimming trees for Duquesne Light marked the trees for removal and will be returning to complete the work. We need to contact Duquesne Light to see when they will be returning to remove the trees.

PARKS – Councilperson Bell said that the swimming pool has been operating without any problems. He announced that he is formulating a plan for the parks and playgrounds.

COG – Councilperson George reported that the COG issue requesting support for an agreement by COG members to respond to the actions of the State Budget Cuts on education was not acted on. The COG is working on possible purchasing alliances for computer services and a health insurance group called COG Care through UPMC.

COMMUNITY CENTER – Councilperson Bowen announced that the painting contract for the exterior of the CC has been received. Also, the bid package for Palladian window replacement or renovation has been advertised and a mandatory pre-bid meeting will be required.

TENNIS COURTS – no report

OTHER COMMITTEE REPORTS –

Steve George will have a memo to President Green and Councilperson Prevoznak regarding a property maintenance plan recommendation.

S Prevoznak, D. Robb, P McNamara and G Bell toured Range Resources drilling sites. The sites were active and very quiet. Gerry Bell gave a summary of their visit.

PRESIDENT'S REPORT – President Green thanked the Community Club for a successful 4th of July celebration.

She also advised Council that we have not heard back from BIUI about the Code Violations forwarded to them for follow up and issues to the property owners.

President Green also wished to give a semi annual report on Council's progress for this year. The following items were mentioned:

Ordinances – Property Maintenance, Airport Zoning, Oil and Gas Drilling restriction, Adjustments to the Uniform Construction Code reducing the size of structures requiring permits and Portable storage unit restrictions.

Tennis Court Rehab – Complete

Community Center Projects – (2) both of which should be completed.

O & M Plan

Borough Truck Replacement

Pension Plan Issues

Dead Trees

Carnegie Intergovernmental Agreement for shared sewage system

Code Enforcement

Business before Council:

A motion was made and seconded to adopt the Portable Storage Unit (POD) ordinance as advertised. Bowen/George, unanimous.

A decision was made to defer a decision on Amendment Section 148-23 of Article VI dealing with compliance to connect to the sanitary sewage system.

Solicitor Molinaro will research to determine if we can amend by resolution our ordinance #368 adopting an Employee Personnel Manual. Councilperson Bowen suggests we have copies of the new Personnel Manual for distribution to our employees. He will set up a meeting with Secretary/Treasurer Maccarone for a review before distribution.

A motion was made and seconded to authorize Secretary Maccarone to send a letter to CHACOG accepting the bid for the next phase of sewer line video at an approximate cost to our Borough of \$6,263. Bowen/Prevoznak, unanimous.

Secretary/Treasurer Maccarone was asked about his recent meeting with PENNDOT officials regarding plans for improvements on the Parkway West Corridor. Sam had indicated that one of the possibilities was to close the Rosslyn Farms entrance ramp to the parkway to allow for a new lane from I79 merger toward Pittsburgh. Council discussed and agreed that this would be harmful to our Borough. A motion was made and seconded

to authorize Secretary/Treasurer Maccarone to send a letter to PENNDOT and to Michael Baker Engineering objecting to the elimination of the East Bound access to the Parkway West (1376) from Rosslyn Farms Borough. George/Bowen, unanimous.

Secretary/Treasurer Maccarone reviewed the requirements for education of the Act 32 compliance by businesses. He had distributed a notice from Jordan Tax Service offering open training sessions for employers.


President Green suspended the regular meeting temporarily to adjourn into an Executive Session for the purpose of discussing personnel issues.

The regular meeting of Council was reconvened.

A motion was made and seconded to adjourn the meeting. Prevoznak/Bowen, unanimous.

Submitted by Secretary/Treasurer Maccarone.


Kathleen Green - Council President


Samuel A. Maccarone - Borough Sec./Treas.