

Borough of Rosslyn Farms

July 12, 2010

Regular Meeting

The regular meeting of Council was called to order by Pres. Kathleen Green Monday, July 12, 2010 at 7:30 PM at the Rosslyn Farms Community Center. The following members of Council were in attendance: D. Robb, R. Bowen, S. Prevoznak, G. Bell, S. George, and P. McNamara. Also present were Mayor Stover, Solicitor Molinaro, and Sec./Treas. Maccarone.

Minutes:

Council reviewed and approved, with corrections, the minutes of the June 14, 2010, meeting of Council. Bowen/Bell, unanimous and the June 28, 2010 meeting of Council, Bowen/George, unanimous.

The following corrections were noted:

June 14, 2010

Page 1 last sentence change *through* to *between*

Page 2 second paragraph second line change *group* to *groove*.

Page 2 third paragraph second line change *Stabb* to *Staab*

Page 3 second paragraph second line add *from down spouts* after water

June 28, 2010

Page 1 first sentence change *FridayApril 30* to *Monday June 28*

Page 1 paragraph 1 last line delete *Mayor Stover and Solicitor Molinaro* from attendance.

Bills:

A motion was made and seconded to approve bills in June and to date in July. McNamara/Bowen, unanimous.

Opportunity for Citizens to Be Heard:

Pres. Green recognized resident Lee Griffin of 109 Puritan Rd., who wished to address Council about storm water issues. She informed Council that she had 4 - 5 inches of water in her basement from water running down her driveway to her house. She thinks that it might be related to the repaving of the street. Councilperson Prevoznak explained that the Borough tried to raise the level of the driveways with bumps. She acknowledged that Council will be addressing storm sewers in the future. Councilperson Robb commented that the amount of rain jumped curbs due to a 100 year rain event. He explained that Council is aware of the issues. However, residents should contact Council if they are aware of problems.

Mayors Report:

Mayor Stover reported that the volunteer fire departments consolidation discussions are slowly progressing. He also reported that officer Tammy Miller has submitted her resignation to be effective July 1, 2010.

Report of Borough Council Committees:

Financial Report: Councilperson McNamara gave the monthly financial report. He also commented on Act 32 progress. The Act 32 committee has reviewed proposals from companies wishing to provide the contracted tax collection services. The committee has accepted the proposal from Jordan Tax Collectors. The next meeting for the Act 32 committee will be held in October. This process is on schedule.

Roads and Sewers: Councilperson Prevoznak reported that a level spreader has been installed in the park to spread and slow water flow. The road department has also cleaned out storm sewers and sanitary sewers on Revere and upper Priscilla. It also commenced work on cleaning sewers on Standish but ran into blockages.

Councilperson Robb reported that he and Secretary-Treasurer Maccarone met with a representative from Three Rivers Wet Weather. The representative wanted to have a better understanding of where our Borough is with regard to the completion of required Consent Order requirements. Councilperson Robb explained our main concern is the unknown in terms of the cost completion of these projects. He also confirmed that we had completed the O & M and feasibility requirements of the Consent Order

Parks and Recreation: Councilperson Bell expressed concern over the number of guards on duty at the swimming pool during aerobics classes. He also believed that nonresidents attending these classes were bringing children to the pool. He explained that the pool guards and nonresidents aerobic class attendees have been informed that it is not appropriate to bring children to the pool. Councilperson Prevoznak also commented that the handicap parking area was full during the classes. She wondered if a number of these attendees were handicapped. Councilperson Bowen expressed concerns that there may not be sufficient pool guards available in August. However, this possibility had been conveyed to the organizers of the aerobics class. Councilperson Prevoznak also commented that children of nonresidents class attendees must pay an entry fee if their parents are swimming. Pool guards will not babysit these young/infant children while their parents are in class.

Cog Report: Councilperson George reported that Carnegie experienced heavy water damages, especially in the Lexington Court area. A task force is being created to gather information to review these flooding issues. Councilperson George also suggested that we become aware of these problems and activities that are affecting and damaging border communities.

He also reported that the energy audit at the Community Center has been scheduled.

The neighboring municipal police chiefs have met and are sharing information to help coordinate incidents like the unfortunate shootings at the LA fitness center a year ago.

Other items for discussion at the COG meeting dealt with our non-burning VFD training sessions; road salt situation; the November COG meeting will be held in Rosslyn Farms; and that the Borough is still waiting to hear about reimbursement for winter storm damages to our Borough. However, it is hopeful that we will receive between \$8000 and \$9000.

Councilperson Bowen asked where we are with the code enforcement issues. President Green commented that we used Building Inspector Underwriters Inc. for code enforcement in the past and they did not charge us a fee. Councilperson Bowen asked how long a cited individual has to respond. Solicitor Molinaro commented once a citation is issued, the Resident receives a notice of time to cure. If the complaint is cured and it reoccurs, we can issue another citation. Councilperson Prevoznak asked what recourse we have if the violation becomes a danger to citizens. Solicitor Molinaro said that if the situation presents a danger to the Borough, we can cure the problem. If the offense is an obstruction to motor vehicles it becomes a police issue and should be dealt with through the motor vehicle code. Mayor Stover asked if we should just pick up the phone and call these people and ask them to resolve the problem. Pres. Green said that does not always work. A visiting representative from a tree trimming company told Council that trees or shrubberies obstructing vision in other municipalities would generate a letter to the homeowner explaining their responsibilities.

Councilperson Robb responded that since we don't have a compensation agreement. We cannot criticize Building Inspector Underwriters Inc. Pres. Green said that we will pursue communication with BIUI to see if we can obtain services from them. Mayor Stover would like a list of the people with dead tree issues and he will contact them.

Community Center: Councilperson Bowen reported that there will be a Community Center meeting next week. One of the issues to be discussed is the window replacements in the gym. However, these windows may be able to be repaired. Funding for either repairing or replacing windows may be available through Rosslyn Farms School Reunion funds including the sale of the medallions.

Tennis Courts: Councilperson David Robb gave a status report on the tennis court construction project. Construction is behind schedule, but has become more active since the July 4th holiday. Gateway Engineers sent the general contractor a letter asking for a schedule for completion. Councilperson Prevoznak asked if parking on Puritan can be restricted to prevent blockage of traffic if construction vehicles are parked on the site. It may be necessary to post no parking signs if construction vehicles are there. Mayor Stover will ask Chief Fischio to investigate. Councilperson Robb volunteered to take care of the problem.

Other Committee Reports:

Councilperson Bowen commented on the Allied Waste rubbish pickup for the week of July 4th. Allied Waste did not consider Monday an official holiday and thus did not delay the pickup of our normal weekly service. This was confusing to some residents. Also, cardboard must be a certain size to pick up as recyclables. However, it can be picked up as waste.

Pres. Green thanked the members of the Community Center Committee for sponsoring the Rosslyn Farms school reunion over the Fourth of July weekend. She also thanked the fire department and police department for support during the Borough festivities. She also commented that during her walks through the Borough, she realized that there are many bus stop signs that are no longer valid. She would like to call the Port Authority and ask them to remove the signs.

Secretary-Treasurer Maccarone presented a payment application number four for the final payment due for the construction of the sewer project on Terrace Rd. Councilperson Prevoznak felt Tito Police has done an excellent job on this project.

A motion was made and seconded to authorize payment application number four in the amount of \$13,843.25 to be paid to Tito Police for the completion of the Terrace Road sewer project. Bowen/Prevoznak, unanimous.

Solicitor Molinaro presented a draft of a resolution for the purpose of setting requirements for insurance certificates presented by groups wishing to use Borough facilities. Solicitor Molinaro asked for comments from Council and will present a final resolution for adoption at the next meeting. This resolution would become effective January 1, 2011.

Councilperson Robb said that a certificate of insurance will be required from Carlynton School District since they have requested use of the Borough tennis courts for practice and matches in the fall. Councilperson Robb will consider a fee schedule to be presented to Carlynton.

A motion was made and seconded to advertise for an ordinance adopting the current personnel policy with amendments. McNamara/Prevoznak, unanimous.

Council discussed the hiring of a part-time public works employee to assist the Borough street department. Councilperson Robb said that a need exists for an additional employee for approximately 4 days per week through November as needed at a pay rate commensurate with his experience level. He explained the need for this additional manpower is due to the additional amount of work on compliance issues for the consent order which must be completed by year end.

Councilperson Prevoznak wondered if it would be difficult finding someone who is flexible. Copouncil discussed the amount of budget remaining for the street department

for part-time wages. Mayor Stover responded that part-time police officers are not receiving \$13 per hour. Councilperson Prevoznak said that we should be looking for someone who can do physical labor unsupervised. Councilperson Robb asked if we can authorize a range of wages between \$10 and \$13.00.

Pres. Green recognized three individuals who wish to address Council. Mr. Don Booze of Dawn, Outdoor, Inc., Joe Smith of Dollar Bank, and Ken Gullick of Ken's Tree Service.

All three gentlemen made comments regarding a request to trim trees located on Borough property in order to open up a line of sight to a billboard along the parkway advertising Dollar bank. The billboard is in Carnegie but has a 5 second line of sight obstruction by trees when approaching the sign from West to East on the Pkwy. After a general discussion by Council expressing concerns, Ken's Tree Service volunteered to put up a line identifying the angle and severity of the trimming necessary. Once he is done he will contact Secretary-Treasurer Maccarone to advise council so that they may examine the amount of trimming requested.


Council then adjourned the regular meeting into executive session with the purpose of discussing personnel issues and potential liability.

The regular meeting of Council was reconvened.

A motion was made and seconded to advertise for a part-time employee for the street department at a salary range of from \$10-\$12.50. Robb/George, unanimous.

A motion was made to adjourn the regular meeting of Council. McNamara.

Submitted by Secretary-Treasurer Maccarone



Samuel A. Maccarone, Sec/Treas



Kathleen Green, President