

Borough of Rosslyn Farms

September 13, 2010

Regular Meeting

Executive Session, Council met in executive session prior to the commencement of the regular meeting to discuss legal issues.

The regular meeting of Council was called to order by Pres. Kathleen Green Monday, September 13, 2010 at 7:30 PM at the Rosslyn Farms Community Center. The following members of Council were in attendance: D. Robb, R. S. Prevoznak, G. Bell, S. George, and P. McNamara. Also present were Mayor Stover and Sec./Treas. Maccarone.

Minutes:

Council reviewed and approved, with corrections, the minutes of the August 9th and August 16th, 2010 meetings of Council. Robb/Prevoznak, unanimous.

The following corrections were noted:

August 9

Page 1 delete last sentence of 4th paragraph *However, the property owner's did not appear concerned that this tree trimming would be any problem for them since their barrier to the parkway will primarily be trees on their property.*

Bills:

Councilperson Bell questioned an invoice from Chris Flavin. Councilperson Prevoznak commented that the Borough receives fair pricing from this local contractor.

A motion was made and seconded to approve bills in August and to date in September. McNamara/Robb, unanimous.

Opportunity for Citizens to Be Heard: No Citizens addressed Council.

Mayor's Report:

Mayor Stover said he received a letter from Phoenix Business Technologies Group commending officer Scott Kercher for his assistance in a police matter dealing with illegal access to their computer network and causing a computer crash and loss of important data.

The Mayor also announced that recently door to door Magazine salespersons were soliciting in the Borough without permits. The action was initiated by a call from Steve George to the police department, who further investigated and discovered a warrant existing on one of the salespersons.

A resident of the Borough, Sandra Pack, suggested that the Crime Watch be alerted of such incidents. President Green said she believed the Crime Watch committee has not been active and has been somewhat replaced by an e-mail system. Councilperson McNamara suggested that a text message sent to cell phones might be more effective. He will investigate the possibility.

Report of Borough Council Committees:

Financial Report: Councilperson McNamara gave the monthly financial report.

He also reported that an Act 32 Regional Committee meeting will be held in October and that the committee appears to be moving on a timely basis.

Councilperson McNamara distributed preliminary budget reports and gave a brief review of his budget progress to date. This included mention of a shortfall due to current year EPA consent order expenditures. He discussed considerations for financing the sanitary sewer fund deficit for this year. One such consideration would be to obtain a loan to provide current funding and be paid back from future surcharge revenues.

Councilperson Robb said that he is waiting for Gateway engineers to improve a projection for ongoing O & M costs.

A motion was made and seconded to authorize secretary-treasurer Maccarone to contact at least three lending institutions to obtain financing costs for a \$55,000 loan to be paid back over three years. McNamara/George, unanimous.

Roads and Sewers: Councilperson Prevoznak informed Council that the street department chipper is in need of repairs. She also informed Council that the street department employees are overburdened with work. This situation has occurred as a result of ongoing sewer repair work which is taking a considerable amount of time out of the normal work schedule.

Charlie Smith also will need a new leaf blower, which will be purchased this week.

Terrace road is closed for sewer line construction. During this construction Charlie had to notify the fire department, police department, and ambulance service due to excavation in close proximity to a gas line. This was a safety precaution.

Because of all of this additional workload, pickup of cuttings etc. may be extended into Saturday's.

Mayor Stover asked if the street department could trim around the guard rail on Rosslyn road near ramp, G?

Councilperson Prevoznak pointed out that there are consent order repairs that must be completed by November 30. Street apartment will have a considerable amount of work in order to make this deadline. If this work is not completed timely, the Borough may be subject to fines. She asked that Council and Borough residents be patient with the road department.

Parks and Recreation: Councilperson Bell said that a final wrap up meeting will be scheduled with the swimming pool committee to end the year and begin planning for next year.

Cog Report: Councilperson George informed Council that the first meeting after the summer recess will be held this Thursday and the third Thursday of every month going forward. The October meeting of the COG will be held in Rosslyn Farms Borough at the community center. All Council members are invited.

Community Center: President Green informed Council that the community center committee has been consulting with Jonathan Glance, a local architect, regarding renovations or replacement of windows on the Kings highway side of the building.

Tennis Courts: councilperson Robb reported that a great deal of progress has been made on the tennis court reconstruction project. The surface has been installed. Gateway engineers has also come to a resolution with the contractor to remove and replace about one half of the sidewalks installed with faulty construction. Councilperson Robb is not sure of the completion date and timetable for public use.

President's Report: President Green said that Bryan Flaugh of Gateway Engineers is available to attend Council meeting in October.

President Green announced that she had a discussion with Chief Fischio and asked him to review the police policy manual for needed updates and conversion to an electronic file.

She is also continuing on a Borough review of needed line of sight trimming and awareness of dying trees within the Borough.

She informed Council that she has also discussed signage issues with Solicitor Molinaro. These issues deal with real estate signs and their placement in the Borough. For Sale signs should only be posted on the property being sold. Also, open house signs should only be posted on the day of the open house.

President Green reminded Council about the actions ordered by Judge Wettig creating the requirement of a new property tax assessment valuation to be preformed within all municipalities of Allegheny County. Allegheny County is now conducting pre-reviews to prepare for a total county assessment that must be completed by January of 2012. Assessment notices will be issued by the County between July and October 2011 and schedule hearing appeals July through November 2011.

Other Committee Reports:

Secretary-Treasurer Maccarone informed Council that Hallet and Associates have completed the annual pension plan MMO's (minimum municipal obligations) that are required to be submitted to the state of Pennsylvania in order to qualify for state funding. A motion was made and seconded to authorize the appropriate Borough officials to sign the annual MMO's. McNamara/Robb, unanimous.

Other Business Before Council:

Review of Ordinance #369 - after a general discussion of the draft ordinance number 369, prepared by Solicitor Molinaro, a motion was made and seconded to advertise ordinance number 369 regulating sewer tap in fees. Prevoznak/McNamara, unanimous.

A motion was made and seconded to authorize the Char-West cog to pay Northern Atlantic Construction Company a check in the amount of \$30,940.92 as a partial payment for the first phase of construction on the borough tennis courts. Robb/McNamara, unanimous.

Request for tree trimming on trees, near a billboard along the Parkway. Booze Advertising had marked trees in the borough of Rosslyn farms, which they had requested be trimmed to open up visibility of the Billboard. Councilperson Prevoznak said that her review showed trees closest to the Billboard would need to be trimmed drastically which would include most of the trees limbs. She pointed out that some of the trees are Elms and that we would have a chance of losing these trees altogether. Mayor Stover commented that he believes we should let them trim trees. There was no further discussion on this matter.

Council, briefly discussed the contract with Glance and Associates for the community center window project.

President Green temporarily adjourned the regular meeting of Council to move into executive session to discuss personnel issues.

The regular meeting of Council was reconvened.

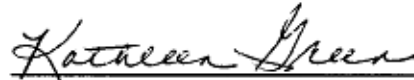
A motion was made and seconded to authorize the hiring of Paul Gorchock for a part time street department laborer position, pending a satisfactory background check, physical exam and drug test. Robb/McNamara, unanimous.

A motion was made and seconded to adjourn the regular meeting of Council. Bowen/Prevoznak, unanimous.

Submitted by Secretary-Treasurer Maccarone



Samuel A. Maccarone, Sec/Treas



Kathleen Green, President