

## Borough of Rosslyn Farms

October 11, 2010

Regular Meeting

The regular meeting of Council was called to order by Pres. Kathleen Green Monday, October 11, 2010 at 7:30 PM at the Rosslyn Farms Community Center. The following members of Council were in attendance: D. Robb, S. Prevoznak, G. Bell, S. George, and P. McNamara. Also present were Mayor Stover, Solicitor Molinaro and Sec./Treas. Maccarone.

### Minutes:

Council reviewed and approved, with corrections, the minutes of the September 13<sup>th</sup>, 2010 meeting of Council. McNamara/Prevoznak, unanimous.

The following corrections were noted:

Page 1, first topic *Executive Session Council met in executive session prior to the commencement of the regular meeting to discuss legal issues.*

*Roy Bowen's name removed from Council in attendance for the September 13 meeting.*

Page 4, Last Paragraph, 'Change motion made by' to *Robb/Prevoznak*, unanimous.

### Bills:

A motion was made and seconded to approve bills in September and to date in October. Bell/McNamara, unanimous.

**Opportunity for Citizens to Be Heard:** No Citizens addressed Council.

**Mayor's Report:** Mayor Stover reported that the borough police officers recently qualified for fire arms and sprays annual proficiency requirements. Mayor Stover said that the training was conducted by police officers from Crafton and Carnegie Borough's. The training was provided at no cost to our Borough. Mayor Stover suggested that we give a \$50 gift card to each officer to show our appreciation for their help. The Mayor will obtain authorization from the respective police chiefs before proceeding. A motion was made and seconded to authorize the purchase of two \$50 gift cards to be presented to the Carnegie and Crafton trainers. George/McNamara, unanimous.

### Report of Borough Council Committees:

**Financial Report:** Councilperson McNamara gave the monthly financial report.

He also reported that an Act 32 Regional Committee meeting held in October will outline the transition to Jordan tax services, who has been awarded a three year contract.

Councilperson McNamara also pointed out that we have received a tentative interest rate of 3.76% if we decide to proceed with a sewer fund loan. He informed Council that he will present the options for Council's decision at the November meeting.

Councilperson Bell inquired about the point where our cash reserves are the lowest, which appeared to be in September. Councilperson McNamara gave a brief explanation of the cash flow process and how the amount of tax anticipation notes funds are determined. This includes the projection of the maximum amount of funds needed at our lowest point.

Councilperson Prevoznak reported that she had attended a Chartiers basin planning meeting with Alcosan representatives. It was a public meeting that outlined possible outcomes of Alcosan's planning process in dealing with overflows. They included the use of holding facilities in Heidelberg and Crafton and other various projects that will be implemented by the year 2035.

Councilperson Prevoznak also informed Council that the Terrace Road sewer project was complete with the exception of some pavement repairs. She also reported a water leak on Kings Highway that has been reported to Pennsylvania Water Company. Some miscellaneous items included a plan to hire part-time road employees; the repair of the Borough chipper; and Charlie's departure for vacation.

Councilpersons Robb and Prevoznak also informed Council that they met with Gateway Engineers to review the existing O & M budget and to try to pinpoint more accurate annual project costs.

Councilperson Bell told Council that the pool committee has not yet met to wrap up this year's swimming season.

Councilperson George said that the Char-West COG meeting scheduled for the Community Center in November was postponed due to the replacement of the Community Center boiler. He also informed us that there will be a recycling event in Robinson Towne Center this coming Saturday between 10 and two o'clock in the mall parking lot. Electronic equipment is being accepted.

Councilperson George also reported to Council that the Borough has received its snowstorm emergency grant in the amount of \$5,646.98.

President Green reported the Community Center window replacement project is on hold due to the boiler problems.

Councilperson Robb reported that the tennis court project is nearing completion. Northern Athletic Construction is waiting for the results of the concrete tests before finalizing. Secretary-Treasurer Maccarone said that he had contacted the Char-West COG office about the release of the first payment already approved by Gateway

Engineers. Since Char-West COG submitted our handicap access grant for this project, they are responsible for issuing all payments.

### **Business Before Council**

Councilperson McNamara discussed some technical information about the options for repair or replacement of the boiler system. President Green gave a summary of the annual maintenance of the boiler and the discovery of the existing problems. After Combustion Services Co tore down the system for repair, they discovered how extensive the repairs would be. It was at this time they recommended a replacement. Councilperson Robb asked about other options for equipment. Councilperson McNamara said that the recommended unit would be the least expenses since it is designed to fit into our existing system. The price we received includes installation. Councilperson Robb added that Combustion Services has a great reputation and has provided service to our boiler system for many years.

A motion was made and seconded to approve the purchase of the recommended boiler system thru PA COSTARS at a cost not to exceed \$30,550. Robb/Prevoznak, unanimous.

**President's Report:** President Green introduced Bryan Flaugh and Rick Minsterman of Gateway Engineers , who asked to give a presentation to Council. This presentation summarized all of the projects involving Gateway Engineers over the past year. They included completed projects as well as projects in progress. They also expressed their appreciation to the Borough for the many years of service.

Bryan Flaugh recommended approval of the second application payment for the tennis courts in the amount of \$61,746.50. Final project completion is pending the results of a 28 day test to determine if the concrete is structurally sound and review for a final punch list.

Councilperson Prevoznak asked Bryan Flaugh to resend a road construction and maintenance program report that had been completed by Gateway a number of years earlier.

Councilperson Bell asked if Gateway Engineers has any plans that may show the easements for the Fernandes property reflecting the storm sewer and manholes. Secretary-Treasurer Maccarone commented that we might have maps available in our storage area.


A motion was made and seconded to authorize the Char-West COG to release payment number two for the tennis court project in the amount of \$61,746.50 payable to Northern Construction. Robb/Prevoznak, unanimous.

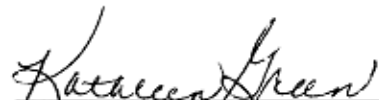
Councilperson McNamara proceeded to distribute a handout of the most recent budget analysis. He reviewed his most recent changes with Council.

Council also discussed the issue of code enforcement within the Borough. This discussion included services we are currently receiving from Building Inspectors Underwriters Inc.. It was the general consensus of Council that the services could be improved. We will reconsider options for code enforcement in the future.

Motion was made and seconded to adjourn the regular meeting of Council. Prevoznak/Robb, unanimous.

Submitted by Secretary-Treasurer Maccarone

  
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Samuel A. Maccarone, Sec/Treas

  
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Kathleen Green, President