

Borough of Rosslyn Farms

November 8, 2010

Regular Meeting

The regular meeting of Council was called to order by Pres. Kathleen Green Monday, November 8, 2010 at 7:30 PM at the Rosslyn Farms Community Center. The following members of Council were in attendance: D. Robb, S. Prevoznak, Roy Bowen, G. Bell, S. George, and P. McNamara. Also present were Mayor Stover, Solicitor Molinaro and Sec./Treas. Maccarone.

Minutes:

Council reviewed and approved, with corrections, the minutes of the October 11, 2010 regular meeting of Council. Bowen/Bell, unanimous.

The following corrections were noted:

Page 2, Last paragraph, second sentence, change Gateway Engineers to *Northern Athletic Construction*

Page 3, Business Before Council, second paragraph, 'Change expenses to *expensive*

Bills:

A motion was made and seconded to approve bills in October and to date in November. McNamara/Bell, unanimous.

Opportunity for Citizens to Be Heard: No citizens addressed Council.

Mayor's Report: Mayor Stover reported that he will attend a safety awards banquet sponsored by AAA tomorrow in Cranberry.

Report of Borough Council Committees:

Financial Report: Councilperson McNamara gave the monthly financial report.

Roads/Sewers - Councilperson Prevoznak reported that while working on a sewer line on Highland Court, the road department struck a power line located directly over a sewer line and not properly identified on the PA One Call report. The road department had followed all procedures correctly.

Councilperson Prevoznak indicated that the storm sewers constructed on the Fernandez property at the corner of Revere and Rosslyn Road were privately installed with no easements added to their deed. Solicitor Molinaro added that it will be necessary for the Borough to request permission from the homeowner's to inspect the sewer line on their property. The homeowner does not have to agree. Solicitor Molinaro commented that it is very unusual to permit a connection to a storm sewer without an easement when only the Borough lines feed into the line going under private property. Solicitor Molinaro

advised Council that they would have to obtain approval/permission to access the lines under private property. If the owner would deny access, we would have to take legal action against them to be granted permission.

Councilperson Robb asked what it is we are asking them to do. Councilperson Prevoznak would like them to give us access to the storm sewer lines under their property so that we can determine if any repairs or maintenance is or will be necessary.

Mayor Stover suggested we contact the State of PA to see if we can access their sewers and manholes on property owned by the State and abutting the Fernandez Property.

Secretary/Treasurer Maccarone commented that water line breaks under Kings Highway will necessitate completion of road repavement as required in our Street Opening Ordinance. To date the work done by PAWC has not been completed to the satisfaction of our ordinance requirements. This will probably have to wait for the spring.

COG- Councilperson Steve George commented on the rapid response program. Going forward there is no grant money available. Salt contract negotiated by the COG is better pricing than State, County, and City.

COMMUNITY CENTER -Councilperson Bowen announced that the boiler system was operational eight o'clock Monday before Election Day. There have been a few repairs since installation to correct minor problems. He also reported that the new windows in the meeting room appear to have been repaired.

TENNIS COURTS -Councilperson David Robb said that we are currently waiting for handrails to be installed. Some landscaping has been done. First payment request for construction has been paid by Char-West COG. The second payment request has not yet been paid due to a delay in sending necessary paperwork to DCNR that would release our grant money to us. Secretary-Treasurer Maccarone asked if we can release payment from the funds currently in the tennis court accounts and not wait to be reimbursed by the state grant. Councilperson Robb will check to see if this is a possibility.

PRESIDENT'S REPORT

President Green announced that she will make an effort to have information forwarded to Council earlier to prepare for the regular council meetings. She also announced that Secretary-Treasurer Maccarone, Steve George, and herself participated in a webinar on the new healthcare bill. She informed Council that they can request webinars of interest on municipal topics and view as a group. Secretary-treasurer Maccarone has volunteered his office for this purpose. Also, recycle bins have been purchased to make available to residents who need them at a cost of approximately \$11.

Business Before Council

A motion was made and seconded to adopt ordinance number 369. Bowen/Prevoznak, unanimous.

Solicitor Molinaro asked for clarification on whether the O'Toole's sewer project would be subject to this ordinance. He pointed out that their project commenced prior to the adoption of ordinance number 369, but will have a construction agreement dated after the adoption date.

A motion was made and seconded to exclude the O'Toole project from ordinance number 369 because the construction agreement was prepared prior to the ordinance date. Bowen/Prevoznak, unanimous.

A motion was made and seconded to adopt the Pennsylvania American Water Company water shut off agreement. Bowen/McNamara, unanimous.

Solicitor Molinaro announced that he is waiting for corrected cost information from the contractor used for the O'Toole force main project. Once received, he will complete the Developer's Agreement for signing. Council had approved the agreement, pending completion and approval by solicitor Molinaro.

Secretary-Treasurer Maccarone had distributed a letter received from the Borough's Attorney, Randall Rhoades, the author of the pension plans, recommending that Council consider submitting the plans for IRS determination letters. Council took no action.

A motion was made and seconded to allow employees to purchase, via payroll deduction, additional varieties of insurance from AFLAC insurance company during an annual enrollment period from November 15 through December 15 each year, and, for any new employee, during the first thirty (30) days of employment. Bowen/George, unanimous.

A motion was made and seconded to accept Morgan Stanley's recommended list of investment companies with the understanding that employees are not obligated to change current investments. However, any changes made, or new funds invested, must be accomplished via the Morgan Stanley list. Bowen/George, unanimous.

President Green said that a revised agreement has been received from Glance and Associates for professional services on the Community Center window replacement project and also that he would be willing to make any additional corrections or changes that the Borough requested. No action was taken on this agreement.

Carlynton School District Police Memorandum of Understanding-Solicitor Molinaro, prepared and sent a letter reflecting suggestions for changes in this Memorandum of Understanding. After Council's review, it was suggested that a copy of Solicitor

Molinaro's suggestions and the Memorandum of Understanding be sent to Chief Fischio for his review.

Requested increase in payment for volunteer fire department funding - the acting Secretary for Crafton Borough sent a letter requesting an increase in the Borough's share of costs. Secretary-Treasurer Maccarone suggested that a letter be sent to Crafton Borough, alerting them of the total amount of funds provided for this service by Rosslyn Farms and requesting more specific budget information prior to us making a decision.

Budget review-There was a general review of the proposed budget and a discussion of the ongoing sewer costs.

A motion was made and seconded to authorize Secretary-Treasurer Maccarone to solicit bids for a \$55,000 loan at the lowest possible interest rate to be obtained for funding of the 2010 excess sewer costs. McNamara/Bell, unanimous.

A motion was made and seconded to increase the sewer surcharge from four dollars per thousand gallons to six dollars per thousand gallons effective January 1, 2011. Bowen/Prevoznak, unanimous.

Council also discussed the addition of a new capital reserve fund, identified as ICF or Infrastructure Configuration Fund.

A motion was made and seconded to authorize Secretary-Treasurer Maccarone to solicit a tax anticipation loan request for a loan of \$150,000. McNamara/Robb, unanimous.

A motion was made and seconded to advertise the 2011 millage rate of 9.5 mills. Robb/George, no vote. A motion was made to withdraw this motion. Robb/Bell, unanimous.

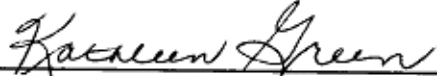
A motion was made and seconded to authorize Secretary-Treasurer Maccarone to advertise 2011 budget and ordinance for the 2011 real estate millage rate at 9.5 mills. Bowen/Bell, unanimous.

A motion was made and seconded to adjourn the regular meeting of Council. Bowen/Robb, unanimous.

Submitted by Secretary-Treasurer Maccarone



Samuel A. Maccarone, Sec/Treas



Kathleen Green, President