

Borough of Rosslyn Farms

May 14, 2012

Regular Meeting

The regular meeting of Council was called to order by President Patrick McNamara on Monday, May 14, 2012 at the Rosslyn Farms Community Center. The following members of Council were in attendance: D. Robb; T. Stacy; S. Prevoznak; G. Bell; S. George; and N. Prepelka. Also present were Mayor Stover, Solicitor Molinaro and Secretary/Treasurer Maccarone.

Minutes:

Council reviewed and approved the minutes of the April 9, 2012 regular meeting of council as submitted. Bell/Prevoznak, unanimous.

Council reviewed and approved the minutes of the April 23, 2012 second regular meeting of council as submitted. Bell/Prevoznak, unanimous.

Bills:

A motion was made and seconded to approve the bills in March and to date in April as submitted including the supplemental bills presented at the meeting. Robb/Prevoznak, unanimous.

Opportunity for Citizens to be heard:

President McNamara recognized David Semanchik of Rosslyn Road who asked to address council to report a complaint against Officer Scott Kercher. He wanted this on record but gave no details.

Mayor's Report:

Mayor Stover advised council that the Fire chief has warned that two trees on Terrace Road are blocking fire truck access. Solicitor Molinaro advised council that if the trees are in the right of way, homeowners should be given a directive to remove or trim as necessary. Secretary/Treasurer Maccarone was asked to notify homeowners.

Report of Borough Council Committees:

FINANCIAL REPORT – Councilperson Bell announced that he is tracking the deposits of earned of earned income taxes deposited directly by Jordan tax service into the Borough EIT account. He also discussed delinquent taxpayers and how the transition process will work between Ed Adams and Jordan. Ed Adams will continue to collect taxes for 2011 revenues but will hand over to Jordan any delinquents uncollected as of June 30, 2012.

ROADS/SEWERS – No Report

PARKS – Councilperson Bell reported that the pool will offer aqua zone water aerobics to anyone interested at a fee. The classes will be offered by a Borough resident. The Borough will collect fees from those enrolled and will pay the instructor a fee per session. Solicitor Molinaro advised that this agreement should be in writing and approved by Council. Councilperson Bell will follow through with the agreement. Councilperson Stacy will take responsibility to follow the same process for the yoga instructor at the Community Center.

Councilperson George circulated a list of lifeguards with recommended wages to be hired as pool guards. He asked council for approval for hiring guards from the list at the wage rates indicated pending the results of drug testing.

A motion was made and seconded to approve the hiring of guards and wages recommended. George/Robb, unanimous.

The cost of the drug testing will be billed to the borough.

COG – Councilperson George announced that CHARWEST Cog will be sponsoring a golf outing for Monday June 18, 2012 at Fort Cherry Golf Club with the profits going to the operation of the COG.

A motion was made and seconded to pay \$50 for the sponsor of a tee sign to support the COG. George/Prevoznak, unanimous.

COMMUNITY CENTER – Councilperson Stacy announced that the Community Center Committee would like approval for payment of \$500 to \$600 for the repair of the piano in the community center. A motion was made and seconded to approve the expenditure. Stacy/George, unanimous.

Council Stacy will try and obtain an approximate value for the piano to be included on the Borough's insurance.

TENNIS COURTS – Councilperson Robb and tennis court committee will be assessing the new construction for post winter condition while the Borough still has a maintenance bond from the contractor. Secretary/Treasurer advised that we do not have a final signed maintenance bond but that Gateway Engineers will investigate. The Bond will run for one year after date of completion.

FINANCIAL REPORT - Councilperson Bell gave the April Financial Report.

OTHER COMMITTEE REPORTS –

PRESIDENT’S REPORT –

Business before Council:

Selection of Police Proposals – President McNamara asked council how they would like to proceed with the selection process for determining which contract to accept.

David Robb suggested a committee meeting to determine selection process.

Susan Prevoznak suggested that negotiation discussion should be done in private.

Solicitor Molinaro advised that in a public meeting council need only take public comments before or after but not during deliberations.

Council proceeded with general discussion of public meeting or committee meeting for next phase of selection. Councilperson George preferred a public meeting. Councilperson Robb suggested that we have a consultant advise council.

Solicitor Molinaro advised that council can ask questions and gather information in a private meeting but cannot evaluate or discuss. He recommended a committee.

The Mayor suggests scheduling a committee meeting with the consultant to determine which questions to ask and then have a public meeting with the invited municipalities to discuss their contract proposals.

President McNamara asked who should be on the committee. It was decided that the Mayor, Councilpersons’ Bell, George, and Provoznak will comprise the committee.

President McNamara then asked council which police will be considered. Council considered all of the proposals and decided that the initial interviews should be with Scott and Carnegie.

A motion was made and seconded to move forward with discussions with Carnegie Borough and Scott Township to make presentations to council. Robb/Bell, unanimous.

Council then discussed dates and times for such a presentation. Mayor suggested a time limit and Councilperson Robb recommended that they have sufficient time to present.

Solicitor Molinaro suggested that council give each municipality a time slot. Dates were also discussed and it was decided to have a committee meeting on May 16, 2012 at 8:30 PM and a public meeting on May 24th or May 29th depending on the availability of the two candidates. A motion was made and seconded to advertise for meetings on May 24 and May 29, 2012 at 7:30 PM in the Community Center. Prevoznak/George, unanimous.

Solicitor Molinaro advised that the police will most likely not do the negotiations but that their councils will. He also assumed that their will not be much leeway from their original proposals.

Jordan Tax Services – Secretary Treasurer asked council for consideration of the Jordan Tax Service Proposal for collection of EIT. Council questioned the cost and process of delinquent collections before a decision could be made. Secretary/Treasurer will obtain additional information.

Fire Hydrant performance – Mayor gave summary of prior discussions and advised that he is waiting for the fire chief and PA Amer Water to give us a report and maps for any proposed additional hydrants.

Angora Road Zoning Compliance – Although we have not officially received any notification from the health department, there was some understanding that the Angora property under complaint received notice that they must tie into public sewage. Solicitor Molinaro will contact the Allegheny County Health Department to find out what action has been taken.

O'toole Force Main - A motion was made and seconded to authorize the proper Borough Official to sign the following documents to complete the approval of the O'tolle Force main: Transmittal Letter for Sewage Facilities Planning Module; Resolution for Plan Revision for New Land Development; and the Completeness Checklist. Robb/Prevoznak, unanimous.

Robb Subdivision Plan – David Robb speaking as a citizen and not as council distributed a handout to review with council. The purpose is to obtain pre approval through the Planning and Zoning boards to permit a subdivision to allow him to split two side by side properties that he owns and that have a common driveway and shared garage into separate non sharing properties. Mr. Robb pointed out that the zoning board does not believe it can make a decision on the variance yet. Solicitor Molinaro, having reviewed the request and documentation sees no reason why the zoning board cannot approve the variances based on the plans. He also pointed out that the zoning board is an independent operating board and that as the Borough's solicitor he is not permitted to advise them.

Executive Session – Council adjourned the regular meeting and proceeded to executive session to discuss personnel issues.


The regular meeting was reconvened.

Council discussed the time table for commencing a contracted police service to start on August 1, 2012 and disbanding of current police department by August 31, 2012.

There being no further business, the meeting was adjourned.

Submitted by Secretary/Treasurer Maccarone.


Patrick McNamara - Council President


Samuel A. Maccarone - Borough Sec./Treas.